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**Teviot & Liddesdale
Area Partnership**

Our Scottish Borders
Your community

Meeting

Date: Wednesday, 4 October 2023
Time: 9:30 a.m.
Location: Via Microsoft Teams

AGENDA

All attendees, including members of the public, should note that the public business in this meeting will be livestreamed and video recorded and that recording will be available thereafter for public view for 180 days

1.	Welcome and Introductions
2.	Feedback from Previous Meetings (Pages 3 - 10) Consider Minutes of meetings held on 14 June 2023 and 19 September 2023. (Copies attached.)
3.	Teviot and Liddesdale Funding Table 2023/24 (Pages 11 - 12) Consider Teviot and Liddesdale Area Partnership Funding Table 2023/24. (Copy attached.)
4.	Neighbourhood Support Fund 2023/24 (Pages 13 - 16) Consider Neighbourhood Support Fund Pot A recommendations. Burnfoot Community Futures, Burnfoot Community Council, Pot A Southdean Village Hall, Southdean Community Council, Pot A Consider Neighbourhood Support Fund Pot B recommendation: Interest Link, Borders (Copies attached.)
5.	Neighbourhood Support Fund 2022/23 (Pages 17 - 18) Consider Hawick Community Council, Pot A Fund 22/23 request to relocate underspend. (Copy attached.)
6.	Date of Next Meeting 7 November 2023.

Please direct any enquiries to Declan Hall
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**SCOTTISH BORDERS COUNCIL
TEVIOT AND LIDDESDALE AREA PARTNERSHIP**

MINUTES of Meeting of the TEVIOT AND LIDDESDALE AREA PARTNERSHIP held via Microsoft Teams on Wednesday, 14 June 2023 at 6.00 pm

Present:- Councillors C. Ramage (Chair), J. Cox, W. McAteer and A. Smart together with 13 Community Councillors and Members of the Public.

Apologies:- Councillors S. Marshall and N. Richards

In Attendance:- Community Coordinator (G. Jardine), Community Engagement Officer (S. Culverwell), Participation Officer (C. Malster), Strategic Housing Development Officer (L. Renwick), Sgt A. Grainger (Police Scotland), Democratic Services Officer (D. Hall).

1. **WELCOME**

The Chair welcomed attendees to the meeting of the Teviot and Liddesdale Area Partnership which was held via Microsoft Teams.

2. **FEEDBACK FROM MEETING OF 18 APRIL 2023**

There had been circulated copies of the Minute of the Meeting held on 18 April 2023. The Chair advised that there were no actions which had been required to be taken forward. Comments from the five Area Partnerships on the Draft Health and Social Care Strategic Framework had been well received by the Health and Social Care Partnership, a full summary would be presented once completed.

DECISION

AGREED to approve the Minute for signature by the Chair.

3. **LOCAL HOUSING STRATEGY 2023-2028 CONSULTATION**

3.1 The Chair welcomed Lindsay Renwick, Scottish Borders Council's Principal Officer, Housing Strategy, Policy and Development to the meeting to provide a presentation on the Local Housing Strategy 2023-2028. Ms Renwick explained that the Housing (Scotland) Act 2001 placed a requirement on Local Authorities to prepare a Local Housing Strategy (LHS) every five years which set out a vision for the supply, quality and availability of housing in the region. The Plan was not just a council plan, but a Scottish Borders Wide plan. The LHS was the key planning document which provided a framework of action, investment and partnership-working to deliver local priorities. It was set within the context of a number of local and national strategies. Work had been ongoing for 18 months, but for 2 years in total. Ms Renwick was in attendance to make the Teviot and Liddesdale community aware of the LHS and to gauge opinion. Engagement had been underway since August 2021, and had involved an Early Engagement Survey with key stakeholders; Resident and Stakeholder workshops and surveys; work with the Gypsy and Traveller community; Key Worker surveys; and a Private Landlord survey. All of the details on engagement could be found in Appendix 3 of the full strategy. The LHS was now out for formal consultation, and was comprised of 12 documents. The main LHS consultation was open until 21 July 2023. Once the consultation closed the LHS would be sent to the Scottish Government for review, and once all comments and work had been incorporated into the report it would be presented to Committee later in the year. Ms Renwick outlined the major challenges faced by the Scottish Borders in the context of housing, which included the rural nature of the region; the labour market; low wage nature of the economy; ageing population and challenges

related to commitments to reach climate change targets. The ongoing issues of inflation and the cost of living crisis was also having an impact.

- 3.2 It was a requirement under the LHS to set a Housing Supply Target. The target under the proposed LHS had been set at 353 new houses per year. That was comprised of 141 affordable houses and 212 market houses. The methodology, which used Housing Need and Demand Assessment as starting point, for determining the target was contained in Appendix 4 to the report. Ms Renwick explained that the vision which underpinned the LHS was that everyone would have access to a home that met their needs as part of a sustainable community. There were five strategic outcomes; more, well designed homes; people had access to homes which promoted independence and health; improved energy efficiency of homes and promoting a reduction in fuel poverty whilst transitioning to net zero; communities were regenerated through improving the quality and condition of housing; and homelessness was presented using a range of housing options. Each of the priorities had between 5 and 7 key actions for delivery which were included in the draft LHS. Ms Renwick undertook to share the slides out of the meeting. The full LHS was available on the SBC website, paper copies of the documents were available and a questionnaire was on Citizens Space. In response to a question regarding attendance at the workshops, Ms Renwick explained that the early part of the consultation had received in the region of 250 responses. The stakeholder and other events across the engagement process had also been well attended. Attendees encouraged Ms Renwick to share the slides to allow them to cascade them out via their community council networks. In response to a question regarding a housing target of 1 set for the “South” area, Ms Renwick explained that different boundaries were used for housing purposes which did not reflect the ward make-up of the Scottish Borders Council Electoral Wards. The Housing Supply Target had not been split by area, and the current consultation was focused on the overall number at this stage. The Chair highlighted that the link to the LHS and other key information was included in the Additional Information Document which had been circulated with the agenda.

DECISION

NOTED the update.

4. REFRESHED COMMUNITY PLAN PRIORITIES CONSULTATION

- 4.1 The Chair welcomed Keith Langley of Scottish Fire and Rescue to provide a presentation on the refreshed Community Plan Priorities. Community planning was the process by which councils and other public bodies such as Health Boards and Police Scotland worked with local communities, businesses, and community groups to plan and deliver better services and improve the lives of people who live in Scotland. Community Planning Partnerships was the name given to the group of organisations who deliver community planning. Initially the responsibility for leading CPPs sat with LAs. The Community Empowerment (Scotland) Act 2015 changed the responsibility to sit equally with five public sector bodies: LAs, NHS, Police Scotland, SFRS and Enterprise companies – in the Borders those lead partners were:

NHS Borders
Police Scotland
SBC
Scottish Fire & Rescue Service
South of Scotland Enterprise
Other partners include:
Borders College
Borders Community Action (Third Sector)
Health & Social Care Integration Joint Boards
Live Borders
Berwickshire Housing Association
Eildon Housing Association
Scottish Borders Community Councils' Network

- 4.2 There was a CPP in each local authority area. It was further explained that under the Community Empowerment Act, Community Planning Partnerships were required to develop a ten year Plan that set out the priorities for improving people's lives and reducing inequalities. A lot had changed over the last five years since the previous Community Plan was agreed in May 2018. There were new priorities and it was important that the plan included those and like a lot of CPPs, there was an opportunity to completely review the plan to focus on what was most important for the area now. There would be a review of the new Plan at least twice in the next 10 years to ensure that it remained relevant. In putting together the draft priorities for the new Plan, the data had been analysed to get an understanding of what was working well and what needed to be improved. The views of the public had been sought through other surveys and community-based meetings, including the Council's Community Conversations and 16 priority areas had been identified and arranged under the five themes; Economy, Skills and Learning; Enjoying Good Health and Wellbeing; Good Place to Live, Grow Up and Enjoy a Full Life and Community Empowerment. Views were being sought on which priorities were the most important to those living in the Teviot Area and whether the themes were the right ones. The consultation was available online on SBC's website and available as a paper copy for those who would prefer to respond that way. The consultation would close on 16 July 2023. In response to a question regarding how the Plan could feed into Place Making initiatives, Ms Clare Malster, Participation Officer, explained that Place Plans were fed into the Council's Locality Plans. The Plan being reviewed twice in the next 10 year period provided a stronger link than previously.

DECISION

NOTED the update.

5. **POLICE SCOTLAND UPDATE**

The Chair invited Sergeant Alison Grainger to provide an update on Police Scotland activities in Teviot and Liddesdale. The item was not included in the agenda, but attendees agreed that it would be appropriate to hear the update. Sgt Grainger provided an update on staffing changes in the area and highlighted that she had fought hard to ensure that adequate resources were dedicated to the area. Police Scotland and Community Planning Partners had offered a range of sports and activities to young people in Burnfoot as part of a programme funded by the Police Scotland Community Budget. The local Community Partners would continue the programme over the summer to engage young people. The Hawick Common Riding had recently taken place, and Sgt Grainger highlighted the extensive work that had taken place behind the scenes to ensure that the event went smoothly. Liaison work with Scottish Borders Council had been sound, and the Common Riding Committee had planned the event well. Sgt Grainger highlighted that PC Alan Patterson had undertaken work on multiple rest days and commended the tireless dedication to his community that he had demonstrated. A scheme for reporting speeds in villages had gone live, and allowed people to report the unacceptable speeding that goes on in villages. Mr Kerr outlined that the issue was a commonly discussed topic at community council meetings and expressed an interest in becoming part of the group. Sgt Grainger undertook to provide information to Mr Kerr. The Scottish Borders Partnership Against Rural Crime was holding an event on 29 June between 9 and 12 at Caverton Mill in Kelso. Farmers, landowners, land managers, SBC officers, Scottish Fire and Rescue Service, and Scottish Land and Estates would be present, and a range of issues would be discussed. Members thanked Sgt Grainger for her presentation and highlighted the outstanding leadership and commitment shown that she had shown throughout the preceding months.

DECISION

NOTED.

6. **TEVIOT AND LIDDESDALE FUNDING 2023/24**

There had been circulated copies of the Teviot and Liddesdale funding tables for 2023/24 with the agenda. Ms Jardine confirmed that the opening balance of the Neighbourhood Support Fund was £42,465k, which the Area Partnership had agreed to split evenly between Pot A and Pot B. Pot A had been sub-divided into equal shares, with a minimum of £2121 available. Hawick and Burnfoot had been allocated more due to the larger size compared to the other areas. The Scottish Borders Council website outlined what was available. Each individual area had a different amount available dependant on their underspend from the previous year.

DECISION

NOTED the update.

7. **NEIGHBOURHOOD SUPPORT FUND - POT A FUND**

7.1 There had been circulated copies of Pot A Fund recommendations from Hawick Community Council and a recommendation to the Area Partnership regarding funding related to wages.

7.2 **Eskdale Pony Club**

An application had been received from Eskdale Pony Club which had requested £846.32 to help support their proposed Games Rally in Hawick. Ms Marion Short, Chair of the Hawick explained that the Panel had carefully considered the application and recommended to provide funding of £282.11. The amount represented one third of the total grant, and Ms Short suggested that the applicants consider applying to Newcastleton and Teviothead for the remaining funds. The recommendation to grant £282.11 was unanimously approved.

7.3 **Future Hawick**

An application for funding for £4000 had been received from Future Hawick to support their project Hawick Welcome 2023. The funding applied for would be used to purchase uniforms and help meet the costs of brochure distribution. The Panel welcomed the project but felt that providing funding would not be the best use of Neighbourhood Support Funds. Ms Short highlighted that there had been a significant increase in the cost of the brochure delivery, from £90 in 2022 to £352 in 2023. The costs associated with brochure distribution had been subject to debate, with a figure of 40p per mile deemed too high by the panel, with 25p per mile deemed a more appropriate figure. The Panel recommended to award £863. Attendees discussed the recommendation, with particular focus on whether the rate paid per mile to volunteers. Councillor Cox, seconded by Councillor Smart proposed that Future Hawick be granted £995, which was unanimously agreed.

7.4 **Hawick, Pot A Recommendation to the Area Partnership**

There had been circulated copies of a recommendation from the Hawick Neighbourhood Support Fund Pot A Panel Members for Hawick which sought to exclude wage costs from applications for funding unless they were related to consultancy work. Sub-contractor and professional costs would remain eligible where they were required for project delivery. The Chair explained that Pot B applications already had a restriction on applying for wages, and that the Panel had felt that it would be prudent to match those conditions. Elected Members unanimously agreed to approve the recommendation.

DECISION

AGREED:

(a) **to grant Eskdale Pony Club £282.11;**

(b) **to grant Future Hawick £995; and**

(c) **that costs associated with wages, unless they were related to “consultancy” work, were no longer acceptable in applications for funding to Pot A. Sub-**

contractor and professional costs required for project delivery remained eligible.

8. UPPER TEVIOTDALE AND BORTHWICK WATER CC POT A FUND

Mr Walter Douglas explained that following a lengthy debate on whether to participate in the Neighbourhood Support Fund this year, the Members of Upper Teviotdale and Borthwick Water Community Council had, by majority decision, agreed to take part.

DECISION

AGREED that Upper Teviotdale and Borthwick Water Community Council take part in the Neighbourhood Support Fund.

9. UPDATE ON PLACE MAKING PROGRESS IN TEVIOT AND LIDDESDALE

9.1 The Chair invited attendees to share with the Area Partnership progress of Place Making within their communities.

9.2 Mr Kerr advised that Southdean Community Council continued to await the results of neighbouring rural communities to complete their community surveys so that Place Plans covering multiple community councils could be pulled together. Ms Jardine explained that engagement sessions had been held in Hawick, with a view to reach as wide an audience as possible. Approximately 150 people had attended across 3 sessions. The network of people involved in Place Making continued to develop and it was hoped that a town team would be formed to help drive work forward.

DECISION

NOTED the update.

10. COMMUNITY COUNCIL UPDATE

The Chair invited community council representatives to share activities of good practice and activities in their communities. Ms Short explained that it was pleasing to receive good feedback regarding the Common Riding, and that attendance and behaviour at the event had been exemplary. The Community Council was excited about progress in respect of CCTV. The project was almost at the point of going to tender. Ms Jardine confirmed that the Area Partnership was expected to be held on Tuesday evenings as normal moving forward. Mr Kerr highlighted that works for the Pineburn windfarm continued to cause issues on the road, and expressed thanks to Elected Members for helping secure more advanced notification of when large deliveries could be expected. Ms Elborn highlighted that discussions were ongoing regarding transport capacity in rural areas. A proposed build out at Douglas Square to support the visually impaired had the potential to be controversial due to a lack of consultation.

DECISION

NOTED the update.

11. CAPITAL WORKS PROGRAMME FOR PARKS

Ms Culverwell provided an update on Scottish Borders Council's capital programme for parks. £4million was being invested by SBC on outdoor community spaces over a 7 year period from 2022 to 2029. It was hoped that the parks would improve community wellbeing, enhance outdoor activities for young people. The parks would be accessible to all. A consultation had been held online asking what improvements the people of Burnfoot would like to see at Sleepy Valley Park. 96 responses had been received. Landscape plan were being drawn up by the contractor in response to the consultation. The design would be presented to the local community for feedback. Four other play areas were on the programme, with Newcastleton, Denholm, Hobkirk and Hawick all part of the plans up to 2029.

DECISION

NOTED.

12. **ADDITIONAL INFORMATION DOCUMENT**

There had been circulated copies of the additional information document with the agenda. An amended version had been published as a supplement to the agenda.

**DECISION
NOTED.**

The meeting concluded at 7.45 pm.

**SCOTTISH BORDERS COUNCIL
TEVIOT AND LIDDESDALE AREA PARTNERSHIP**

MINUTES of Meeting of the TEVIOT AND
LIDDESDALE AREA PARTNERSHIP held
via Microsoft Teams on Tuesday, 19
September 2023 at 6.00 pm

Present:- Councillors C. Ramage (Chair) together with 14 Community Councillors and Members of the Public.

Apologies:- Councillors J. Cox, S. Marshall W. McAteer, N. Richards and A. Smart.

In Attendance:- Community Coordinator (G. Jardine), Community Engagement Officer (S. Culverwell), Democratic Services Officer (D. Hall)

1. **QUORUM**

The Chair explained that under the Scottish Borders Council's Scheme of Administration the meeting was not quorate. Under the Procedural Standing Orders it was outlined that because the meeting was not quorate, it must be postponed to a future date.

**DECISION
AGREED.**

The meeting concluded at 6:10 pm.

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Teviot and Liddesdale Funding 2023/24

28 September 2023

Neighbourhood Support Fund (NSF) 2023/24	
	£
Opening balance as of 01/04/2023	£ 42,465.00
Plus NSF (Pot A) Underspend 2022/23	
Plus NSF (Pot B) Underspend 2022/23	
Total available	£ 42,465.00
Less:	
NSF applications awarded since 01/04/2023	£ 1,777.11
NSF applications that are assessed and await decision	£ 8,384.06
Sub-total	£ 10,161.17
Funds remaining if assessed applications are successful	£ 32,303.83
NSF applications still to be assessed	£ 1,300.00
Potential Overall Position	£ 31,003.83

Other sources of grant funding - Teviot and Liddesdale			
Grant Type	Available	Awarded	Remaining
Local Festival Grants	£ 12,550.00	£ 9,300.00	£ 3,250.00
Annual Support Grants (Community Councils)	£ 6,370.00	£ 2,320.00	£ 4,050.00
SBC Small Schemes - Hawick & Hermitage	£ 42,448.00	£ 11,441.00	£ 31,007.00
SBC Small Schemes - Hawick & Denholm	£ 33,244.00	£ 8,172.00	£ 25,072.00
Common Good - Hawick, Denholm & Hermitage	£ 33,300.00	£ 31,478.00	£ 1,822.00
SBC Enhancement Trust	£ 2,463.54	£ 2,382.54	£ 81.00
SBC Welfare Trust	£ 2,621.63	£ 1,000.00	£ 1,621.63
	£132,997.17	£ 66,093.54	£ 66,903.63

Summary of applications							
No.	Date	Fund	Organisation Name	Amount	Pot	Project	Status
1	21/03/2023	NSF	Eskdale Pony Club	£282.11	A	Hawick Games Rally	Awarded
2	27/04/2023	NSF	Future Hawick	£995.00	A	Hawick welcome hosts	Awarded
3	20/06/2023	NSF	Southdean Village Hall	£800.06	A	Southdean Craft Nights	Assessed
4	01/08/2023	NSF	Burnfoot Community Futures	£3,084.00	A	Burnfoot Projects	Assessed
5	04/08/2023	NSF	Interest Link	£4,500.00	B	T&L Learning disabilities befriending project	Assessed
6	28/08/2023	NSF - fast tracked	Hawick Boxing Club	£500	A	Hawick Boxing Club	Awarded
7	22/09/2023	NSF	Hawick Men's Shed	£ 1,300.00	A	Replacement of computers	Assessing
8							
9							
10							
Total				£ 11,461.17			

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Scottish Borders Council

Burnfoot Community Council Community Fund Pot A Assessment Panel

Meeting of the Burnfoot Community Council Community Fund Pot A

Assessment Panel held via Zoom on Friday 25th August at 3.30pm

Present: Rachel Oliver, Helen Hill, Emma Clarke

1. Welcome by EC and overview of what the Panel meeting was to cover - Burnfoot Community Council application for funding.
 - The panel walked through the Events proposal alongside the annual report and financial statement. We then looked through the application in detail and what was being requested.
 - Discussion was had looking at all sides of the request. We agreed that the events are a fantastic asset to the community and it is something that is really beneficial in an underprivileged area, offering affordable or free events for those who need it most. They are also something that the community really look forward to and brings people together.
 - However each member failed to understand what the staffing costs were covering. Before staffing costs would be recommended we'd require more information to understand why this is not covered within current funding (including lottery), and why and what expenses are required to be covered.

Review meeting of the Burnfoot Community Council Community Fund Pot A

Summary of meeting provided to SBC on 6 September 2023

2. Burnfoot Community Council provided a summary of their meeting to SBC on 06.09.2023, following a review of the application and additional, requested information provided from Burnfoot Community Futures.
 - An application from Lindsay Wood on behalf of Burnfoot Community Futures, requesting £3084 was received for Burnfoot Projects.
 - DECISION NOTED that:

Following the receipt of additional information, following on from the panel meeting on Friday 25 August, the panel have discussed the additional information provided at length and our recommendation would be for a maximum of £1500 to be awarded through the Teviot & Liddesdale Area Partnership grant.

Anything further should be looked at from fundraising or other means.

One of the factors for this decision is that the previous funding received from pot A resulted in the incorrect item being purchased. This is still sitting unopened and unused within the premises.

A recommendation would be to return this item and use the funds for the current request.

Southdean Pot A Panel

Meeting at Southdean Show 19th August

Assessment made

Philip Kerr, Emily Douglas, Adam Davies, Geoff Phelps

An application came to the Southdean Community Council, Pot A fund asking for £800.06 for the Southdean Village Hall Craft Evenings.

There was a discussion and a decision made following a meeting at Southdean Show on Saturday 19th August on the application from Southdean Village Hall for Craft Evenings. All the panel members were unified in their view that this was a strong application that should be supported for the full amount. The panel has already seen the benefit to the local communities from exiting craft evenings arrange in the Hall, so an expansion of the range of speakers only serves to enhance the offering. The ability to offer discounted tickets to make the events affordable, especially given the local demographic, is integral to the application.

Scottish Borders Council

Community Fund Pot B Assessment Panel

Minutes of meeting of Teviotdale & Liddesdale Fund Pot B Assessment Panel held by Teams meeting on Tuesday 22nd August 2023 at 6.00 pm

Present: Marion Short (Chair), Duncan Taylor, Dale Ploughman, Iain Crosbie, Mandy McGuigan, Rosie Webster, who was welcomed being her first attendance at a Pot B panel meeting

In attendance: Sarah Culverwell (SBC)

Apologies received from Jacqueline McNeill, David Nesbitt, Rebecca Woods

Not attending – Adam Davies

An application was received from Interest Link requesting £4500 towards volunteering and Group costs, comprising tutor costs, venue hire and an overnight trip, albeit noted this event will not be held until May 2024

The Panel considered this application and noted there was much evidence of many other funding applications, either secured or had been applied for. The Officer from SBC made us aware of two other secured funding applications which had not been included on the application form and upon request made the Panel aware that this organisation had also applied to the four other Area Partnerships for funding

DECISION NOTED that: It was unanimously agreed to recommend that Teviot & Liddesdale Area Partnership do make a grant of £4500.00 to Interest Link and there were no conditions attached to the award of this funding. However, as of interest, feedback to the Panel would be appreciated in the first instance relative to the group tutor events and secondly in 2024 in respect of the proposed trip to Keilder.

Panel members expressed comments such as Interest Link providing a valuable and fantastic organisation much needed within Scottish Borders for those with learning difficulties but just not for the children themselves but also family carers. Great consideration was given by the Panel to this application, particularly in respect of current and potentially future funding for the work involved.

Marion Short

Chair

23 August 2023

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Hawick Community Council Community Fund Pot A Assessment Panel.

Meeting of the Hawick Community Council Community Fund Pot A.

Assessment Panel held at the Future Hawick Office on Friday 22nd September 2023 at 5.00pm.

Present : George Turnbull, Alistair Cook (Public Members) and CC Cameron Knox.

Apologies : CC Marion Short.

Hawick Community Council request to relocate the underspend of £1,664.25p from the grant they received from the Neighbourhood Support Fund (Pot A - £2,916.25) on 23rd June 2022 for the Williestruther pathways project.

At this point, C Knox, as Chair of Hawick Community Council, declared a conflict of interest and took no part in the subsequent discussion, although he did stay to minute the meeting.

Hawick Community Council requested that they would like to request to reallocate the balance of £1,664.25p towards the Christmas Event fund, to assist with the running of the event and fund the purchase of new Christmas lights and Santa gazebo.

Panel members George Turnbull along with Alistair Cook reviewed the information pertaining to the HCC request and after a short discussion agreed that the underspend should be reallocated to the Christmas Event fund.

Decision Noted :

It was unanimously agreed to recommend that Teviot & Liddesdale Area Partnership allow Hawick Community Council to reallocate the underspend of £1,664.25p to the Christmas Event fund to assist with the running of the event and to buy new Christmas lights and Santa gazebo.

Cameron Knox.

Chair, Hawick Community Council.

24th September 2023.

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